

Etowah R/C Flying Club, Inc.

501 (c) 7

Social and Recreational Clubs

AMA Charter # 4818

By-Laws

ARTICLE I: NAME

A. Name - Etowah R/C Flying Club, Inc.

B. Location - Etowah, North Carolina (this location is general in nature due to possibility of relocation at any time). Home of record is 25 Blessing Court, Hendersonville, NC 28739

ARTICLE II: PURPOSE

To further the sport and comradery of model aviation

ARTICLE III: MEMBERSHIP

A. QUALIFICATIONS

AMA membership required

B. DUES

Dues are \$65.00 per year for open, \$75.00 Family, \$25.00 for Junior members. This money is payable to the Landowner through the Secretary for record keeping. Dues may be changed by a 2/3rd majority vote at the annual meeting of the club.

C. Fees other than dues

For new members only, there is a onetime initiation fee, set each year by the Officers and payable to the club.

Club Facility fees will be added to the dues and will be payable to the Club each year. The fee amount is set by the Officers and determined by the debt the club has incurred annually for operation.

Initiation and Facility fees will be voted on by a 2/3rd of those present at any general membership meeting. .

D. RESIGNATION

Any member in good standing may resign his/her membership by giving written notice to the Club.

E. TERMINATION

If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.

F. EXPULSION

*This section provides for enforcement of the **Safety Rules** that are related to flying activities or any other unacceptable behavior by an individual member or members. Any individual may be expelled from the property by the Landlord without cause. In the event the Landlord feels it necessary to expel a member of the club from the property it will constitute immediate expulsion from the club and must follow the reinstatement process in Article 3, section G*

If in the club officers' determination, a member who willfully commits any act or omission which is a violation of any of the terms of these Bylaws, or the Rules of the AMA, or which is detrimental to the Club, the AMA, or to model aviation the written guidelines, Article XI: Grievance Procedure, will be used for the expulsion process.

G. REINSTATEMENT

A two -thirds vote of the membership and the Landlord ok

ARTICLE IV: OFFICERS

A. OFFICERS

President, Vice- President, Secretary, Treasurer, Safety Coordinator.

B. TERM OF OFFICE

Officers are appointed by the President when he/she sees fit.

C. DUTIES

President shall preside at meetings, VP shall preside in the absence of the President, the Secretary records minutes and the Treasurer handles club funds and files annual reports to the IRS Form N-990. IRS forms are filed electronically at the specified interval mandated by the IRS. The treasurer will be a record keeping position for documentation of paid dues. All dues monies are held and distributed by the Landlord.

D. APPOINTED OFFICERS

Safety officer, Field Marshall, Committee Chairman, Program chairman.

E. VACANCIES

Officer vacancies will be appointed by the President. If the office of President becomes vacant, the Vice-President, Secretary and Treasurer will recommend a President to the Landlord for approval.

ARTICLE V: MEETINGS

A. REGULAR MEETINGS – Held monthly at a designated location by the Club Officers.

B. SPECIAL MEETINGS – Called with due notification (five days either by electronic means or by mail) by the President.

C. ANNUAL MEETING - will be held in December, the second Wednesday at the location picked for the annual Christmas Party.

ARTICLE VI: RECORD KEEPING

All club records are passed on when new officers are appointed.

ARTICLE VII: COMMITTEES

Standing Committees, Special committees, Committee Membership, assigned as the need arises by the President.

ARTICLE VIII: NOMINATIONS, ELECTIONS, AND RECALL

A. NOMINATIONS

Nominations for officers can be taken on the event of resignation of said officers. These will be handled through the President.

B. ELECTION

Positions are appointed by the current officers.

ARTICLE IX: MISCELLANEOUS PROVISIONS

A. ROBERT'S RULES – applies during all gatherings of the official nature.

B. FISCAL YEAR – Jan – Dec

C. NEWSLETTER – Will be transmitted by electronic means when possible. Mailed newsletters will go out monthly. If a newsletter editor cannot be assigned then no newsletter will go out.

D. CLUB LOGO – is owned by the club and may not be used unless given permission by the presiding officers.

E. STANDING RULES – Conduct of yourself and your guests will be in accordance with general rules of respect for others and their property. While on the property treat the property as if it were yours and your expectations of guest while visiting you in your home.

F. DISSOLUTION OF CLUB

The duration of the club shall be perpetual. The club may be dissolved with a 2/3rd majority vote by the membership.

ARTICLE X: AMENDMENT OF THESE BYLAWS

A. PROPOSED – May be edited at the discretion of the club officers. The Landlord may make suggestions to the President for possible additions or deletions.

B. Notification – All members of the club will be notified not less than five days prior to the special meeting, by electronic means, of proposed changes and intentions to resolve the issue at the next meeting.

C. APPROVAL – may be obtained by the general membership at a general membership meeting where 2/3rd of the attending membership of any general or special meeting called.

D. VOTING – At a regular or special meeting two-thirds of the attending membership, making up the majority, may adopt the amendments.

ARTICLE XI: GRIEVANCE PROCEDURE

(FLIGHT AND SAFETY RULES)

The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form. The Safety officer/Committee shall use its judgment in carrying out action on the following:

*a. A grievance form will be filled out and turned into the Safety Officer/Committee Chairman. **At least one witness is required***

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b. FIRST VIOLATION

Viewpoints of both complainants and accused will be considered. Complainant's name will be disclosed. A verbal reprimand will be given to the accused by the Safety Officer/Committee, and this will be recorded in the Club records.

c. SECOND VIOLATION

Complainant's name will be disclosed. The accused has the right to a written rebuttal, to be reviewed by the Club Safety Officer/Committee. If the Committee so decides, the flying

privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.

d. THIRD VIOLATION

Safety Officer/Committee will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting. Said expulsion will last for a one-year minimum. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting. Voting will be by secret ballot at a regular monthly meeting. The expelled member may reapply for membership after the expiration of the expulsion time period.

e. The three actions will not be enforced unless they are accumulated within a two-year period of time.

f. Any member receiving a Grievance, who directs any retaliation action against the person filing said grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Club Officers.

ERC Grievance Form is below. This must be printed and filled out for all complaints per the bylaws, and turned into the Safety Officer.

Read the above statement for the process and why it is in place.
(17 October 2012)

10/12 DLH

Etowah RC Flying Club Grievance Form

Date: _____ Time: _____

Nature of Violation: _____

Signature: _____

Witness: _____

Additional Witnesses (not required):

Etowah R/C Flying Club Grievance Resolution Form

Name: _____

Date of Occurrence: _____

Discussion Date: _____

Resolution: _____

Signed: _____ Offender

Signed: _____ Safety Officer

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